

March 16, 2017

Andrew Savory
117 Lees Avenue
Ottawa, Ontario, K1S 0C2
Email: andrewsavory@gmail.com

Dear Mr. Savory:

Re: **Your request for access to information under Part II of the Access to Information and Protection of Privacy Act (Our File #: EDU/015/2017)**

This is to confirm that on March 10, 2017 the Department of Education and Early Childhood Development received your request for access to the following records/information:

"I am requesting access to all records relating to budget cuts made by the Department of Education, including but not limited to briefing notes between the dates of March 1, 2016 and December 1, 2016. Please exclude material considered to be a matter of confidence."

The Access to Information and Protection of Privacy Act ("the Act") requires that we respond to your request without delay in writing within 20 business days after receiving it, unless:

- the time for responding is extended with approval from the Office of the Information and Privacy Commissioner under section 23 of the Act; or
- the time for responding is suspended for 20 business days under subsection 26 of the Act, pending your response to a cost estimate.

In accordance with section 26 of the Act and the Schedule of Costs set by the Minister responsible for the Act, you may be required to pay a cost for processing your request - 50% to be paid prior to commencing work on the request and the remaining 50% upon completion of the services.

For further details about how an access to information request is processed, please refer to the Access to Information Policy and Procedures Manual at <http://www.atipp.gov.nl.ca/info/index.html>.

If you have any further questions, please feel free to contact the undersigned by telephone at 709-729-1841 or by e-mail at brianevans@gov.nl.ca.

Sincerely,



Brian Evans, CIPP/C
Director of Information Management & Special Projects
ATIPP Coordinator