Excel Test

1) OttawaDefibrillators: Filter the table to find out the number of defibrillators located at 110 Laurier Ave W__ one mark

2) 2015_OntarioSunshineList: filter and sort the table to find out Carleton University's highest paid "Faculty Member" in 2015__ one mark

3) QuebecPoliticalContributions: Use the text-to-column feature on column B to pull apart, or parse the information into its component parts; and then use filter and sort to determine the "P.Q." candidate who made the highest "Number of payments" in 2015__two marks (one for using text-to-column; one for the filtering and sorting to find the highest number)

4) OntGHGByFacility: Create a pivot table to determine the facility that had the highest level of total CO2 emissions in 2014__ two marks (one mark for the pivot table; one mark for the answer